



RETURN TO WORK PROCEDURE FOR ESSENTIAL WORKERS

02 May 2020

Dear Colleague

Please note that only employees who were called by their team leaders to return to work, should report for duty on Monday, 4 May 2020.

When you are called to return to work during the COVID-19 Level 4 lockdown period, please ensure that you obey the following procedure to ensure a smooth and safe transition from home to work.

- Declare any medical condition to the company doctor, Dr Ngcakani. You can contact her 012 677 2898/2471 or send an e-mail to funeka.ngcakani@samint.co.za.
- Complete the online health questionnaire 48 hours before returning to work. Use the following link <https://hw.resbank.co.za/>
- On arrival at the Mint, a security official will issue you with a mask at the main gate.
- Proceed to the old Burgundy's building to get a "Health Access Pass".
The "Health Access Pass" will be issued by the clinic sister, on recommendation by the company doctor.
- Continue to the reception area.
- Report to the Natura at 9h00 for SHE induction.

Thank you for your co-operation.

Keep safe!

Regards

COVID-19 Task Team